

PROVO RIVER DISTRIBUTION SYSTEM
MINUTES OF SPECIAL MEETING HELD
January 13, 1977

Pursuant to the Notice from the office of the State Engineer, and to call by the Chairman, the Board of Directors of the Provo River Distribution System convened at 10:00 a.m. in Room 311 of the Utah County Courthouse.

Chairman Edwin Ure presided.

On roll call, the following were present:

J. Edwin Ure, Chairman	Group 1	Kamas Valley Canals
Sherman A. Giles	"	2 Upper Provo, East Heber Vall
Harvey Van Wagoner	"	3 Upper Provo, West Heber Vall
Merrill Bingham	"	4 Provo City Canals
Stanley H. Roberts	"	5 East Provo Canals
Niels Anderson, Vice Chairman	"	6 Provo Bench Canals
John W. Gillman	"	7 Provo Reservoir Water Users
Jack M. Gardner, Secy.-Treas.	"	8 Provo River Water Users Assn
Ernest Knight	"	9 Upper Provo Individual Right

Present from State Engineer's Office were:

Edward D. Feldt	Dist. Engineer--Division of Water R
Donald C. Norseth	Distribution Engineer--Div. of Wat.

Also present were:

Stanley Roberts, Jr.	Provo River Commissioner
Carly Burton	Utah Power & Light Company
Myron R. Frederick	Utah Power & Light Company
Hugh A. McKellar	Provo River Water Users Association

Mr. Norseth opened the meeting and inquired if there were any change in officers or directors and was advised that the officers remained the same. That Harvey Van Wagoner had replaced Irwin O. Bowden, Upper Provo, West Heber Valley and Merrill Bingham had replaced Dean Wheadon, Provo City Canals. He then introduced Edward Feldt and advised that Mr. Feldt is District Engineer for the Provo River and Utah Lake District.

Mr. Norseth then presented the agenda and then went on to report that Utah Lake was 2.1 feet below compromise, that only a few reservoirs have an appreciable carryover, that Great Salt Lake is 0.2 lower than last year at this time, Hailstone is at 58% of normal and further noted that the river will need more stringent control due to drought conditions.

COMMISSIONER GUIDELINES

A set of guidelines under which the commissioner should comply to solve the problems on the distribution of the Provo

River were presented to the State Engineer. After due discussion Mr. Gillman moved that he recommended to the State Engineer that the commissioner be instructed to operate in accordance with these guidelines and that they be attached hereto and made a part of these minutes. The motion was seconded by Mr. Gardner and carried.

Whereupon Mr. Norseth advised that he accepted the recommendation and so instructed the commissioner to abide by these guidelines:

Guidelines for Commissioner

1. During summer months, first priority shall be distribution system.
2. Maximum time after end of semi-monthly period for report is five (5) days.
3. No increase in Class A flow from reservoir without checking with Association and without having a natural flow figure for the day the change is proposed. This is to prevent Association water illegally going to Class A Users.
4. No more than 100 acre feet negative balance for Class A Users.
5. Review with Association immediately any discrepancy in water flow figures. A year later makes too much work in analyzing old reports.
6. Explanation on report for any deviation from normal report.

Whereupon Mr. Norseth turned the meeting over to Chairman Ure.

CORRECTION, ADOPTION OF MINUTES OF SPECIAL MEETING, JANUARY 15, 1977:

At the request of the Chairman, Secretary Gardner read the minutes of the special meeting of the Board of Directors with the State Engineer held on January 15, 1976. There being no corrections, Director Giles moved that the minutes be adopted; seconded by Director Roberts and carried unanimously.

FINANCIAL REPORT OF 1976 AND DELIQUENT ACCOUNTS:

Mr. Norseth then presented the 1976 Financial Report and delinquent accounts as prepared by the State Engineer and is attached hereto and made a part of these minutes.

After due discussion and upon motion duly made, seconded and carried the Financial Statement was accepted as presented.

COMMISSIONER AND DEPUTY COMMISSIONER'S REPORT:

Commissioner Roberts presented the 1975 and 1976 annual reports noting that in the 1975 report the last 4 pages involved records of four U.S.G.S. gaging stations on the Provo River and that he will issue the U.S.G.S. records for these same stations for the 1976 report at a later date.

Whereupon Commissioner Roberts called upon Deputy Commissioner Giles for his report of operations on the Upper Provo for the year 1976.

Deputy Commissioner Giles reported on the water situation noting that the 1976 season water yield was below average. The "Head of the River" storage reservoirs did not fill and that releases were made about three weeks earlier than usual. The Upper Provo was at 100% to July 9 then dropped to 62% to the end of July, 60% in August and 58% in September.

Deputy Commissioner Giles then expressed his appreciation for the cooperation that had been extended by Board, Commissioner Roberts, the State Engineer's office, the Provo River Water Users Association and its superintendent, Hugh McKellar and Joseph Novak, its Legal Counsel.

Commissioner Roberts then reported that at the start of the water year, Utah Lake was near compromise. That because of this the Provo River Water Users Association did not bring in foreign water during the winter months. That the expected runoff did not take place and that the Weber River Water was diverted thru the Weber-Provo Diversion Canal to the Provo on May 5 and shut off June 14 and the North Fork of the Duchesne was diverted to the Provo River thru the Duchesne Tunnel, May 25 and shut off July 9. That Deer Creek Reservoir filled June 8 and remained full until June 17. There was no secondary water for the Provo Reservoir Water Users Company. That the Lower Provo River stayed at 100% to July 10 then at 80% to July 20, then at 90% thru July 21-23, from the 24th of July to August 21--75%, September 1 to September 21--70%, September 22 to September 30--60% and October at 100%. It was noted that the 100% in October does not mean that there is sufficient water in the river to meet the amounts demanded to the Class A users but that there is sufficient water to meet the needs at this period of the year.

Commissioner Roberts then thanked the Board, State Engineer, Deputy Commissioner, and Provo River Water Users Association for the cooperation extended in the distribution of the Provo River in the last year.

BUDGET AND ASSESSMENT, 1977:

Chairman Ure advised that at the annual meeting of the Board that a budget and assessment had been approved and adopted and asked Secretary Gardner to present the budget and assessment. The

budget was presented and it was noted that the 1977 budget was set at \$25,300.00 and that the assessment remained at \$24,000.00 per year.

It was noted that at the annual meeting the Board had discussed the problem of health insurance for the commissioners and that the commissioners had elected to apply any salary increase to health insurance premiums. That there had been \$600.00 to each commissioner for this purpose. An item 14 was added to the budget for this purpose. Mr. Norseth advised that commissioners on other systems are covered by Prudential and that he would look into the cost. The commissioners had also agreed to make up any difference in the premium. Other minor changes in the budget were noted.

A copy of the 1977 budget is attached hereto and made a part of these minutes.

STATE ENGINEER ADVISED OF RECOMMENDATIONS OF COMMISSIONER AND DEPUTY COMMISSIONER:

Chairman Ure advised Mr. Norseth that at the annual meeting held on the 11th of January that Stanley Roberts, Jr. had been chosen as the recommended Provo River Water Commissioner and that Sherman Giles be the Deputy Commissioner for the ensuing year.

Mr. Norseth advised that he would take under advisement the recommendations and present the same to the State Engineer.

ADJOURNMENT

There being no further business and upon motion duly made, seconded and carried, the meeting adjourned at 12:00 noon.

Date Approved _____

Jack M. Gardner, Secretary

PROVO RIVER DISTRIBUTION SYSTEM

1977 BUDGET

1977
Budget
Item No.

Description of Budget Item:

Amount Approved
1977

1.	Commissioner's Salary	\$ 8,350.00
1-A	Matching Social Security Tax, 5.85%	488.48
1-F	Matching State Retirement, 14.2%	1,185.70
2.	Deputy Commissioner's Salary	7,400.00
2-A	Matching Social Security Tax, 5.85%	432.90
2-F	Matching State Retirement, 14.2%	1,050.80
3.	Office Rent	180.00
4.	Travel Expense	1,950.00
4-A	Commissioner Travel Expense @ .18/mile	
4-B	Dep. Commissioner Travel Expense @ .23/mile	
5.	Field Equipment & Supplies	100.00
6.	Office Equipment & Supplies	200.00
7.	Commissioner's Annual Report	150.00
8.	Telephone Expense	350.00
8-A	Commissioner's Telephone Expense	
9.	Committee Expense	900.00
10.	Bonds & Insurance Premiums	200.00
11.	Install Weirs & Recorders	500.00
12.	Utah Water Users Assc.	600.00
13.	Miscellaneous Expenses	62.12
14.	Health Insurance	1,200.00
TOTAL 1977 BUDGET		\$ 25,300.00
TOTAL 1977 ASSM'T		\$ 24,000.00

PROVO RIVER DISTRIBUTION SYSTEM

1976

FINANCIAL STATEMENT

A. Balance of Distribution Trust Funds January 1, 1976: \$4,557.43

B. Receipts and Expenditures:

1. Receipts:

(a) Regular Assessments	\$23,826.44
(b) Delinquent Collections	2.00
(c) Total Receipts	\$23,828.44

2. Expenditures (see attached)	\$22,397.05
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C. Balance of Distribution Trust Funds December 31, 1976: \$5,988.82

Prepared by: Richard R. Pexton
Distribution Accountant

Approved by: Dee C. Hansen
State Engineer

1976 BUDGET EXPENDITURES

1976 Budget Item No.	Description of Budget Item:	Amount Approved 1976	Total 1976 Expenditures:
1.	Commissioner's Salary	\$ 8,350.00	\$ 8,350.00
1-A	Matching Social Security Tax	488.40	488.48
1-F	Matching State Retirement	1,010.35	966.50
2.	Deputy Commissioner's Salary	7,400.00	7,400.00
2-A	Matching Social Security Tax	432.90	432.90
2-F	Matching State Retirement	895.40	856.55
3.	Office Rent	180.00	180.00
4.	Travel Expense	1,800.00	(1,674.90)
4-A	Commissioner Travel Expense @ .15/mile		397.50
4-B	Dep. Commissioner Travel Expense @ .20/mile		1,277.40
5.	Field Equipment & Supplies	100.00	91.05
6.	Office Equipment & Supplies	200.00	96.57
7.	Commissioner's Annual Report	125.00	88.86
8.	Telephone Expense	250.00	(328.07)
8-A	Commissioner's Telephone Expense		328.07
9.	Committee Expense	900.00	665.35
10.	Bonds & Insurance Premiums	200.00	177.82
11.	Install Weirs & Recorders	500.00	-0-
12.	Utah Water Users Assoc.	600.00	600.00
13.	Miscellaneous Expenses	167.95	-0-
	TOTAL 1976 BUDGET	\$ 23,600.00	\$ 22,397.05
	TOTAL 1976 ASSM'T	\$ 24,000.00	

1/ Over-expended on authority of Resolution #84, 1968 Annual Water Users Meeting